



New National Body LICENSE APPLICATION

The National Body (NB) is the official partner of World Coffee Events in the respective country.

A complete application must include the following:

- Detailed Letter of Intent (on association letterhead) – Please explain why you wish to be WCE’s National Body
- Supporting documents of association (association charter, membership list, bylaws, certificate of good standing, tax status or other such documents)
- Supporting documents of activity in the specialty coffee industry - See details below.
- General information section (please complete below).
- Authorized Representative Signature

General Information Section:

Country		
Coffee Association	Organization Name	
	Type of organization	
	President	
	President E-mail	
	National Coordinator	
	NC E-mail	
	Address	
	Postal Code, City	
	Phone (w/country code)	
	E-mail	
	Mobile	
	Website	
	Additional social media information (Twitter, Facebook)	
	Date of founding	
Number of members		
	Please indicate all that apply:	<input type="checkbox"/> Member of SCAA SCAA Member #: <input type="checkbox"/> IEPL for SCAA (Authorized Training Partner) <input type="checkbox"/> Member of SCAE SCAE Member #: <input type="checkbox"/> Active with SCAE’s Training Programs <input type="checkbox"/> Current CQI In-Country Partner

Previous Specialty Coffee Activity:

World Coffee Events is the premier producer of events for the coffee community worldwide. WCE’s mission is to develop events that engage the specialty coffee community and promote coffee excellence. To become a successful National Body experience hosting non-competition specialty coffee activities is required prior to holding national competitions. Please provide documentation of previous recent (held within the previous year) specialty coffee activity in your country.

- If you have already held, specialty coffee “events” such as jams, training sessions, informal competitions or others – please detail and attach all necessary supporting documents (photographs, website addresses) explaining your budget, marketing, inclusiveness in terms of members of the specialty coffee industry in your country, working committees etc.
- If you have NOT held any of these activities previously, it is required that you organize and document at least one before submitting this application.

If your application approved by WCE, you will be required to comply with the following:

1. You must comply with all National Body License Terms and Guidelines.
2. You will be responsible for all costs associated with holding a National Championship, as described in the National Body License terms, including but not limited to paying the travel expenses for your Champion(s) (for Each WCE National Competition held and maintaining adequate event liability insurance.
3. You must hold at least one sanctioned national competition event annually and that you are responsible for submitting all associated post-competition paperwork.

All details will be provided in a National Body license agreement prior to commencement of your term as a licensee.

Authorized Representative Stamp(s) and Signature: _____

Print Name: _____

Title: _____

Date (dd/mm/yy): _____

Please submit the required documents and form to World Coffee Events by email:
info@worldcoffeeeevents.org